



STRONGROOM BAR COVID-19 POLICY

As Strongroom reopens for business in these uncertain times, we want to ensure that our staff and guests alike feel as though they are supported, informed and most importantly safe. This policy document lays out the work we have been doing across the bar to safeguard against COVID-19. For policies regarding the Strongroom Studios or any other area of our business, please refer to our websites.

COVID-19 CUSTOMER POLICY

- You are solely responsible for complying with the government guidelines for COVID-19 when making a booking with us and attending our venue.
- Each individual has the option to check in to the venue through the NHS Track and Trace app.
- If you have a booking with us, please wait to be seated at your table.
- Large groups of walk-ins are to be let in at managers discretion. We advise booking in advance due to limited tables left for this.
- We provide a contactless ordering app Butlr for anyone who does not wish to order at the bar.
- If you are ordering from one of our bars, please note that we are a cashless venue.
- When ordering food with us, you must have a table number and we are not responsible for any lost items if you aren't situated at this table.
- We recommend wearing masks inside the venue, however this is not mandatory.
- Furniture must not be moved in the venue at any time.
- You must adhere to all signage placed around the venue.
- Hand sanitizing stations are placed around the venue for your use.

STRONGROOM COVID-19 SITE PREPARATION

- Enhanced cleaning carried out by staff for busy areas.
- Toilet checks and sanitation frequency has been increased to every 15 minutes. There is a cleaning schedule visible for staff to sign each time this is carried out.
- "Wash your hands" signage installed throughout the venue for guests and staff.
- Hand sanitisers have been installed by the venue entrances, toilets and the bar service areas for public and staff use.
- Dedicated PPE bins have been installed for disposal of masks & gloves for staff.
- Refuse collection frequency has been increased to twice a day and curbside to reduce refuse on site.
- A one way customer flow has been put in effect and clearly marked on the floor throughout the venue.
- Non-fire doors have been propped open or removed to minimise surface transmission.
- A large number of bike lockers have been installed onsite to encourage avoidance of public transport for staff.

STRONGROOM, 120-124 CURTAIN ROAD, SHOREDITCH, LONDON, EC2A 3SQ.

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REGISTERED OFFICE | STRONGROOM LIMITED, STATION HOUSE, NORTH STREET, HAVANT, PO9 1QU.
REGISTERED IN ENGLAND AND WALES NO. 07832248. VAT NO. 156 4112 29

STRONGROOM LIMITED



- Parking facilities are no longer available onsite to allow space for socially distanced seating and one-way customer flow.
- Bar opening times have been restricted as follows to allow for a smaller team on site:
 - Monday: 4pm – 11pm
 - Tuesday: 4pm – 12am
 - Wednesday: 12pm-12am
 - Thursday: 12pm – 1am
 - Friday & Saturday: 12pm – 2am
 - Sunday: 12pm – 10pm
- Venue dispersal policy will be staggered over 45 minutes to reduce congestion at the end of service.
- Emergency dispersal policy meeting points has been revised to allow for social distancing.

FOOD SAFETY AND PREPARATION

- Government guidance on food preparation is being followed at all times.
- Increased cleaning measures in place for high-contact services and equipment.

STAFF TRAINING & SUPPORT

- Additional handwash stations have been set up for staff.
- Suitable PPE and additional cleaning products are being provided to all staff. Bar, Kitchen and security staff will wear face shields during service provided for by Strongroom. Additional PPE is available on site for those who require it.
- Staff are asked to wash their hands every 15 minute during service.
- There will be a dedicated Covid-19 monitor on each shift who will ensure all potential contaminated surfaces are wiped down every 15 minutes (door handles, table handles, toilet flushes, guest tables, bar surface areas.
- We are requesting that all staff avoid public transport, and ideally cycle or walk in if possible.
- Should a member of staff develop COVID-19 symptoms they will be sent home for 14-day self isolation and a replacement worker found.
- We advise all staff to avoid public transport at all costs and if this is not feasible to avoid peak hours.
- Shift start times will be staggered to reduce transmission and rotational teams where possible.
- Staff have dedicated stations for each shift to minimise contact between staff.
- Front of house staff will have designated tables to look after during service.
- Individual radios and pagers are provided for staff to minimise non-essential trips around the venue.
- Breach of COVID-19 policy will be regarded as gross misconduct and may lead to summary dismissal.

FEEDBACK

In an ever-changing set of circumstances we recognise and acknowledge that we can't get everything right all the time. As the situation progresses and things change, we intend to adapt our policy to ensure the wellbeing of our staff and guests is always our first priority.

If you think there is something we can be doing differently, please email us: policy@strongroom.com

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